Verification of Identity

Instructions for completion:

- 1. Please sign the form in front of a Prescribed Person listed in **Part A** (overleaf).
- 2. You must take with you and give to the Prescribed Person your original and copies of your identity documents listed in Part B (overleaf).
- 3. The Prescribed Person must fill in their details in the Identity Certification section below.
- 4. The Prescribed Person must fill in either their length of service in their employment, or their certification number, whichever is relevant.
- 5. The Prescribed Person must write on the copies of your identity documents "I certify that this is a true copy of the original document" and sign the copies.
- 6. You must return to us this completed form and the certified copies of your identity documents.

Customer Details			
Full Name:		Application ID:	
Residential Address:		Date of Birth:	/ /
Your signature:	[SIGN HERE]	Date:	1 1
Identity Certificat	ion		
identity documents provid	face verification of the individual named above ded to me by them. All photographic identificati dividual has raised any suspicions concerning ntity documents.	on is a "reasonable likenes	ss" to the individual. Nothing
The individual being iden	tified signed this document in my presence on:	: / /	
Prescribed Person Detail	s		
Full Name:			
Occupation:			
Length of service or Cert	ification No (whichever applies):		
Signature:			
Address:			
Daytime phone:			

Stamp (if applicable)

Part A - Prescribed Persons

Below is a list of people who can complete the form.

- Justice of the Peace
- Commissioner for Declarations
- · Commissioner of Affidavits
- Commissioner for Oaths
- Notary Public
- · Clerk of a court
- Police Officer
- Licensed conveyancer
- Lawyer
- Accountant
- · Member of Engineers Australia
- Pharmacist

- Doctor
- Dentist
- Psychologist
- Teacher employed full-time at a school or tertiary education institution
- Officer with or an authorised representative of a holder of an AFSL or ACL with 2 or more years of continuous service
- Finance company officer with 2 or more years of continuous service
- Federal, State or Local Government Employees with 2 or more years of continuous service
- Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961

Part B - Identification documents

Below is the list of identification documents which are acceptable. You should select only one category from the table below **based on the ID you have** and provide one document from each group. For example, if you select Category 1 and you are an Australian citizen then you could provide your Australian Passport plus Australian Driver's License and if either of those are in a different name then provide a change of name certificate.

Select One Category	Required Documents - Al	documents must be current unless stated otherwise below	
Category 1 (Copies must be certified by the Prescribed Person)	Australian Passport (not expired for more than 2 years) OR Foreign Passport with VISA	Australian Proof of Age Card with Photo OR Australian Driver's License If applicable Change of name certificate OR Marriage Certificate (Ceremonial/Commemorative marriage certificates not acceptable)	
Category 2 (Copies must be certified by the Prescribed Person)	Australian Passport (not expired for more than 2 years) OR Foreign Passport with VISA	Birth Certificate OR Citizenship Certificate OR Descent Certificate Centrelink Card Medicare Card OR Change of name certificate OR Marriage Certificate (Ceremonial/Commemorative marriage certificates not acceptable)	
Category 3 (Copies must be certified by the Prescribed Person)	Australian Driver's License OR Australian Proof of Age Card with Photo OR Australia Post Card Keypass Identity Card	Birth Certificate OR OR Citizenship Certificate OR OR Descent Certificate Card OR Department of Veterans Affairs Card Card Change of name certificate OR Marriage Certificate (Ceremonial/Commemorative marriage certificates not acceptable)	
Category 4 (Copies must be certified by the Prescribed Person)	☐ Foreign Passport	Another form of government issued photographic identity document (Australian ID preferred) If relevant Change of name certificate OR Marriage Certificate (Ceremonial/Commemorative marriage certificates not acceptable)	